

NPHL/Ambulatory Surgery Center Specimen Collection Workgroup

Friday, Feb 24, 2023 @ 7:30-8:30 AM

MEETING minutes

Call to Order	Karen called the meeting to order at 07:32am, attendance included Sarah Hatfield, Shannon Smith, Lori McLaughlin, Shannon Rock, Julie Knowlton, Maggie Summerfelt Janel Myers, and Karen Stiles
Review minutes & approve agenda	Group the review January minutes prior to meeting, sent last Monday. Minutes and agenda can be found on www.nphl.org , under menu “Chemical Terrorism,” then “Community Planning.” Demonstrated NPHL website location to find agenda/minutes. No edits were made. Karen announced that she would be retiring from full time at NPHL but would continue working through the next 2 year with ASC.
Juvare Training & Drill	May not be possible for alerts. State decided not to purchase the function at this time. Make need to search for another alert application.
ASC Contact List	Will update in March or April
Full Scale Exercise Fall 2022	No volunteers for subcommittee to work on AAR. We reviewed file from feedback forms from College of Public Health completed by attendees at last fall’s FSE. Will use controllers’ messages. Discussed flow of patients planned by CoPH, Sign-In Sheet was outside, and many players missed documenting their attendance. Sarah was on blood collection station, said that patients had no direction as to where to go and when they would receive results (should have been exit station). LIS system was used but patient data entry not well planned. Patients were to complete via QR site, was not developed enough with instructions. Patient did receive labels for labeling collection devices. Instructions needed as to where patient should go. Urine collection was not represented so will follow up later. Exit station should have been manned by county HD, answered questions on results options, no certificates of attendance were handed out. The group reviewed photo’s taken from FSE. Not as well prepared as last several years. Conclusion boiled down to setup. This year, we could not set up the day before and it was chaos to set up the hour before. Therefore, this provides material for a TTX in 2023, possibly April.
Start Real Event CoVID19 AAR Report	Have not worked on.
Drills, Exercises at ASC Facilities	Other drills, exercises, tabletops? Lakeside did quarterly fire drill, but AAA did not recommend exiting building to meet outside. Reason is patients would need to be evacuated. Not possible during normal workday. Julie Knowlton joined to share active shooter. Maggie Summerfelt shared they are going through mock inspection.

Future Training Other Comments, Concerns, Questions	Plan 2023 Calendar – table until January meeting Active Shooter, Tornado warning, Bomb threat Surgical Fire in your fire drill Specimen collection set up TTX DHHS Inspection preparedness Lipid Rescue (http://lipidrescue.org/)
Open MIC	Shannon Smith had group question, RN who does pre-op calls out on maternity leave. Can LPN do the calls? Any resources? Others stated that they have used LPN. Maggie and Julie chimed in to say state had no issue with it as long as pre-screen is reviewed.
Adjourn	Adjourned at 0825am. Next meeting will be Friday – Mar 24

07:33:45 From Shannon Smith : Shannon Smith MESC
07:34:06 From Lori McLaughlin : Lori McLaughlin Midwest Eye Surgery Center
07:36:24 From Maggie Summerfelt : Maggie Summerfelt
07:47:09 From Midwest Surgery Center (Shannon) to Karen Stiles(Direct Message) : Midwest Surgery Center in attendance.
Shannon Ronk
Michelle Hirsch
08:15:16 From Janel to Karen Stiles(Direct Message) : Janel Myers here
08:24:06 From Janel to Karen Stiles(Direct Message) : I do have a friend who is an ASC consultant