

NPHL/Ambulatory Surgery Center Specimen Collection Workgroup

Friday, July 28, 2023

MEETING Minutes

Call to Order	Karen brought the meeting to order at 0732am. The following were in attendance: Janet Estrada, Jessica Zierott, Melanie Ross, Rita Petersen, Beth Nelson, Maggie Summerfelt, Kim Zieno, Janel Myers, Karen Stiles.
Review minutes & approve agenda	Reviewed the June agenda and the May meeting minutes in detail as it was not sent out yet. Correction to the May minutes was the case study by Beth, about malignant hyperthermia, not morbid. Beth also shared how their facility mitigated any risk by labeling the med cart with precise location of each med needed in the malignant hyperthermia case. The other correction what that is was not Maggie's facility who had the spill exercise, nor did anyone attending today remember who presented this. Corrections will be made and placed on the NPHL website. All previous 2023 agendas and minutes have been posted now. Minutes and agenda can be found on www.nphl.org , under menu "Chemical Terrorism," then "Community Preparedness."
Alert Training & Drill	Completed research of alert systems, usually came with hefty price. Will be going this State of NE DHHS HAN System. Demonstrated the NeDHHS website, under diseases & conditions, there is a link to alerts. Facilities can subscribe to all HAN at https://public.govdelivery.com/accounts/NESTATE/subscriber/new?topic_id=NEDHHS_195 We have been given permission to use this when the new system is up. Hope to use this on a monthly basis and a possible unannounced drill.
ASC Contact List	No changes to the contact database
Full Scale Exercise Fall 2022 Real Event CoVID19 AAR Report	Karen presented last falls AAR for September full scale exercise. Asking that ASC members review this and add comments. One problem was the sign-in sheet on that day, did not capture all who worked. This needs to be corrected, please notify me if you attended the FSX but did not get on the list. Highlights need to be completed still. Karen went through 6 objectives for the exercise which the College of Public Health exercise team put together for us. They put together all list of comments, specifically the problem areas called challenges. Reviewed strengths, patient was clocked at 19 minutes completion time. Discussed if this was accurate. Areas for improvement, have more patient players. Other area for improvement was in registration table, where a bottleneck occurred. Setup was the largest problem. Setup time was less then 30 minutes, previously only NPHL staff set up. Probably need more ASC involvement in actual set up, therefore this will be the focus for the next 2023 tabletop exercise later this year. Karen explained the bottleneck problem in registration. Signage was an issue, and also will be addressed in next TTX. Tables and chairs were lacking, so each set up area will need to design a station map with list of supplies, equipment, staffing and runners, etc. Minors need to be flagged. Other resources need to be in English. Urine collection instructions need to be posted in bathroom stalls. Instructions needed in how to label specimens, which falls to setups (using CDC visual aids). More training on collection, which can be worked into monthly meetings. Needle stick policy has been problematic, therefore need to be reviewed.

Tabletop Exercise 2023 – Set up	<p>Focus for TTX will be “Set up for Specimen Collection TTX.” We discussed the logistics of how the exercise will work. Will ask for ASC personnel to sign up for Stations. The Tabletop will be held in 2 parts (see below).</p>
Drills, Exercises at ASC Facilities	<p>Other drills, exercises, tabletops? Advanced Surgery Center had a half day education, including police dept. who walked through facility and ran through safety concerns (since they are downtown). Their suggestions were well taken. Also, had a session on Lidocaine toxicity and amylase panel?</p>
Future Training Other Comments, Concerns, Questions	<p><u>Plan 2023 Calendar – suggestions:</u> Best practices with phlebotomy training Bomb threat Surgical Fire in your fire drill Lipid Rescue (http://lipidrescue.org/)</p> <p>August 18 (New Date) -DHHS Inspection preparedness -Guest Speaker BJ Knoell Sept 22 – Tabletop Part 1 -Inventory Oct 6 - Tabletop Part 2 -Specimen Collection Setup @Methodist Hospital</p>
Adjourn	<p>Adjourned @ 0836. Next meeting will be Friday – August 18,, 2023 by Zoom</p>